



Order Form

Yes, I'm ready to improve our sales, image, and profits! Please start my subscription to the Promotional Times™. I will receive the newsletters each quarter and may cancel at any time.

- Published Dates: Spring (March 1st), Summer (June 1st), Fall (Sept. 1st), Winter (Dec. 1st)
To be shipped during the 1st full week of published month.

Newsletter Pricing (per issue)

| Quantity | Imprinted | Plain |
|----------|-----------|-------|
| 50 | 1.10 | .85 |
| 100 | .92 | .75 |
| 150 | .87 | .72 |
| 250 | .82 | .69 |
| 500 | .77 | .66 |
| 1000 | .67 | .61 |

| Item | Qty. | Cost | Total |
|--------------------------|------|------------|---------|
| Newsletters | | | |
| Envelopes | | \$.10 each | |
| Folding | | | |
| Electronic | | | |
| Set-up (one-time) | | | \$65.00 |
| GA Res. add 6% sales tax | | | |
| Total | | | |

*Electronic version, with paper version, is \$50 per Quarter.
Electronic version, by itself, is \$95 per Quarter.*

- **Art:** Electronic artwork is preferred - ai, eps, CS2 vectored file (outline all type, save as Illustrator file) bmp, tif (min 300 dpi). No gif or jpeg. All low resolution files can be redrawn at an additional charge. Artwork must be one color, unless the art is for an electronic newsletter.
- **Production Time:** 3-5 days.
- **Paper:** 100 lb. matte coated for quantities of 150 or more. 70 lb. offset for quantities of less than 150.
- **Envelopes:** (optional): 6" x 9" with window for imprint and includes *Newsletter Highlights*.
- **Freight:** FOB Marietta, GA
- **Terms:** Net 15 days. Visa, Mastercard, Discover and AmEx accepted.
- **Renewal:** Subscription automatically renews annually unless distributor terminates agreement via written notice.

- **Guarantee:** If you are not completely satisfied with the newsletter, you may cancel your subscription without any obligation.

- Art enclosed
- Please typeset
- Art e-mailed to: info@promotimes.com

Folding Instructions Cost

- Full-fold (8 1/2 x 11) Free
- Bi-fold Face Out (fits 6x9 env.) .05/ea.
- Bi-fold Face In (self-mailer) .05/ea.
- Tri-fold (fits #10 envelope) .05/ea.

Company _____
 Street Address _____ City, State, Zip _____
 Phone Number _____ Fax Number _____
 Contact Name _____ Title _____
 Signature _____ Date _____ P.O. # _____
 E-mail _____ Web Site _____
 Credit Card # _____ Exp. Date _____
 Special Instructions _____

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